



International Organization for Migration (IOM)
The UN Migration Agency

INVITATION TO BID (ITB)

Supply and Delivery of Hygiene Kits and MHM items.

ITB Reference No: AF10/ITB/24/0001

Country: Afghanistan.

Date: 18 March 2024

SECTION 1: LETTER OF INVITATION

International Organization for Migration, hereinafter referred to as IOM, hereby invites prospective bidders to submit a bid in accordance with the General Conditions of Contract and the Schedule of Requirements as set out in this Invitation to Bid (ITB).

For receiving Complete bidding documents, the bidders should send the below required documents to the email address of iomkabulprocurement@iom.int from 18 March 2024 to 03 April 2024 before 03:00PM Afghanistan local time.

- 1. Updated business license from a logistic or trading company with strong services providing background.**
- 2. List of similar experience with evidence such as Contracts or Purchase Orders and Completion Certificates for the last Five Years with UN agencies including IOM and NGOs in Afghanistan**
- 3. Audited financial statements, bank statements, cheques, or any other proof of payments for the last three consecutive years.**

A pre-bidding meeting will be held at IOM office) located Beside of Kabul International Airport, Baron Compound, Kabul Afghanistan on Thursday 04 April 2024 at 10:30am, where all details of the project will be discussed. Attending in Pre-bidding meeting is Mandatory, any bidder who did not attended the pre-bid meeting, their offer will be disqualified automatically during preliminary evaluation stage.

To facilitate access for your company representative to attend the pre-bid meeting, kindly share the copy of NID/Passport with us not later than 03 April 2024 before 03:00PM.

Please make sure that you company representatives should have original NID/Passport while visiting IOM office, otherwise they will not be allowed to enter the office.

IOM reserves the right to accept or reject any bids, and to cancel the procurement process and reject all Proposals at any time prior to award of Contract, without obligation to inform the affected Service Provider/s of the ground for IOM action.

We look forward to receiving your bid.

Released by:

IOM Kabul procurement unit

Date: 18 March 2024