



FMM West Africa

Support to Free Movement of Persons & Migration in West Africa

TERMS AND SPECIFICATIONS

Support to Free Movement and Migration in West Africa:

Identification Missions to Support the Development of National Migration Profiles in West Africa

1. Background Information:

1.1. The FMM West Africa Project

The FMM West Africa Project, funded jointly by the EU and ECOWAS, supports the ECOWAS Commission, ECOWAS Member States and Mauritania in maximizing the development potential of free movement of persons and migration in West Africa.

To achieve this goal, the project has three broad objectives: first, to strengthen the capacity of the ECOWAS Commission to act as a platform for migration policy development and intraregional dialogue on free movement and migration issues; second, to build the capacities of ECOWAS Member States and Mauritania in the areas of migration data management, migration policy development, border management, labour migration and counter trafficking; and, finally, to promote the active engagement of non-state actors and local authorities in information and protection activities for the benefit of migrant and cross-border populations in West Africa.

In the area of data collection and management, the project seeks to support the development of standardized procedures to collect and process migration relevant data as well as the analysis and dissemination of such data to support the development of evidence-based migration policies in the region.

1.2. The Context for Proposed Assignment

The Migration Profile is a central activity in developing evidence-based policy to support national migration policies, including international commitments related to migration, including ECOWAS' Free Movement policies and the implementation of the Sustainable Development Goals (SDGs). The profile will provide an up-to-date one stop guide on current trends in migration, the impact of migration, the instruments for migration governance, and recommendations for improving migration management in Mauritania.



EUROPEAN UNION



This project is jointly funded by the European Union and ECOWAS

Migration data management requires a synchronized data collection system based on enriched communication and collaboration between and within different departments. The process of developing a migration profile supports such systems through improved coordination among the relevant ministries, departments, and agencies. Moreover, the collection and analysis of sex and age and gender-disaggregated migration data will contribute to an in-depth understanding of patterns and trends in intra-regional mobility as well as international migration beyond the region. These efforts will strengthen the knowledge-base of how migration affects different categories of the population and support the future design of evidence-based migration policies at a national level, as well as internationally, in relation to regional priorities and the SDGs.

The selected firm will lead an identification mission to support the development of national migration profiles in Mali, Guinea, Gambia, Sierra Leone and Benin. Specifically, the selected firm will identify national stakeholders involved in migration management in each country; examine the current structures under which these stakeholders collaborate; analyse their environment of work and the opportunities and challenges within the environment; identify the sources of migration data in each country and the strengths and weaknesses of each source; evaluate the national stakeholders' preparedness to undergo the process; develop timelines of interaction; and understand the validation process of such a document.

2. Objective

- 2.1. The overall objective of this assignment is to analyse the basis for development of a national migration profile in Benin, Gambia, Guinea, Sierra Leone, and Mali by analysing the current structures for migration data management in each country.
- 2.2. The specific objectives of this assignment are as follows:
 - a) To conduct an assessment of current structures for migration data management and related stakeholders in each country;
 - b) To discuss with national stakeholders about the process of developing the migration profile and understand how this fits into the regular working process of stakeholders; and
 - c) To identify the sources of migration data in each country and analyse the weakness and strength of each source.

3. Functions

Under the overall supervision of the Programme Manager and under direct supervision of the National Programme Officer, the selected firm will carry out the following tasks:

- a) Develop a work plan and survey methodology in order to assess country preparedness to develop a Migration Profile.
- b) Conduct a comprehensive stakeholder analysis to determine key players in the field of migration in each country.
- c) Identify the constituents of a Technical Working Group (TWG) or migration structure which will provide technical input throughout the development of the Migration Profile in each country.
- d) Carry out data assessments through, *inter alia*, identification of appropriate available data sources, evaluations of the quality, timeliness and periodicity of existing data sets and sources

- e) Produce and present to IOM/ FMM West Africa a detailed data assessment report containing findings of the assessment, identified gaps, as well as recommendations for the development of a national migration profile.

4. Expected Deliverables

After interviews with migration data management stakeholders in the selected countries, the selected firm will provide a detailed report, outlining the following:

- a) available data sources, quality of data, reliability and consistency of data, data users' needs and priorities, and data gaps;
- b) Current structures for migration management, including stakeholder analysis in order to outline stakeholders to provide technical input in the development of the migration profile;
- c) Recommendations on the national migration profile development process, including the preparedness of stakeholders to undertake the process and timelines for validation of the document.

Guidance on the structure of the Migration Profile report can be accessed at <http://www.iom.int/migration-profiles>

5. Eligibility Criteria for Applicant Parties

- a) Prior extensive experience and impeccable reputation in the field of migration research, preferably on issues of migration data management and migration policy development , especially in the regions of West Africa;
- b) Experience in liaising with governmental authorities as well as with international institutions in the selected countries or in the West African region; and
- c) Capacity to write and communicate in both English and French.

6. Documents required for submission of application

- Brief narrative proposal for the action to be undertaken, which should include a table of activities, proposed questionnaire and deliverables as well as a Work Plan with timelines, mapping out the work by benchmarks;
- A report outline for the identification assessment;
- Financial proposal for the entire service rendered—this proposal should be sent in a separate email;
- The company profile;
- Minimum 2 most recent research studies on a relevant topic(s);
- CV of the exercise' team leader and support staff.

All the requested documents should be submitted by 4 July 2016 to the following email address- iomnigeriahr@iom.int addressed to **The Chief of Mission, International Organization for Migration (IOM)**, and with a subject line **Identification Missions to Support the Development of National Migration Profiles in West Africa**.